



## ***I.F.E.A. - Jean-Marie Laurichesse Research Award Application Guidelines***

*as revised in April 2019*

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The International Federation of Endodontic Associations (IFEA) established a Research Award in 1993. It was subsequently named the *I.F.E.A. - Jean-Marie Laurichesse Research Award* in memory of a Past President of IFEA, Dr Jean-Marie Laurichesse of France.

This Award provides an annual grant of \$US6000.00 maximum to support either one research project in Endodontics or it may be distributed amongst more than one successful applicant. An Award may also not be granted for a particular year.

The objectives of the Award are to:

- *Stimulate and promote research in the field of endodontics among investigators worldwide.*
- *Establish and/or strengthen professional and research collaboration amongst IFEA investigators.*
- *Disseminate internationally the excelling research activity of IFEA members.*

### **Eligibility**

The Award is available to successful applicant(s) who are current members or student members of a financial (Dues fully paid) member association of IFEA, and must remain so during the course of the period of the granted Award. The full Award guidelines and conditions can be found on <http://www.ifeaendo.org/ifea-research-award/>.

All applications must be submitted to the IFEA Secretary\*, by email as a PDF file, by **December 31<sup>st</sup>** of each year.

### **Application Guidelines**

Applications must be submitted in English and must include the following information:

1. Personal details of the investigator(s):
  - a) Names and addresses/contact details
  - b) Membership proof of an IFEA member endodontic association
  - c) Institutional affiliation with a letter of endorsement from its head
  - d) Supervisor's name and position (for student projects)
  - e) Short *curriculum vitae* (principal investigator only)
  - f) A recent photograph (principal investigator only) - *as a JPEG file attachment.*
2. Title of the research project.
3. Short introduction including updated information related to the subject.
4. Research objectives.
5. Research methodology (detailed description of the materials and methods).
6. Bibliography.
7. Budget required (in detail).
8. Previous experience and/or publications of the investigator(s) in the field of the proposed research (in the last five years only).
9. An abstract or synopsis of maximum 150 words of the project - *as a separate PDF file.*
10. The signed and dated declaration printed below

***Declaration;***

**All applications for the Award must include the following statement, signed and dated by the applicant and the affiliated institutional head or supervisor.**

"I, .....(Applicant name)

.....(Applicant signature)

.....(Date),

**and I, ..... (Institution head/Supervisor name)**

.....(Institution head/Supervisor signature)

..... (Date),

if granted a *Jean-Marie Laurichesse Research Award*, **agree** to the following conditions;

- The successful applicant(s) being a current member or student member of a financial (Dues fully paid) member association of IFEA, shall remain so during the course of the period of the granted Award.
- The successful applicant(s) must specify with written confirmation from the affiliated institution (if applicable) whether the Award is allocated and banked into the bank account of the individual(s) or the institution. The IFEA Treasurer will arrange for the winner(s) to receive 75% of the allocated funding via a cheque or other means for transferring funds, as appropriate.
- Upon completion of the project, recipients must present a full written report to the IFEA Secretary\* before the remaining 25% of Grant money will be paid.
- If the project extends over more than one year, recipients of the Award are required to submit an annual report to the IFEA Secretary\* on his/her progress. This report will be due on 31<sup>st</sup> December each year. If a report is not received, the IFEA board of Directors, upon considering the explanation of circumstances from the recipient, may decide that the remaining Award money or part thereof be forfeited, and/ or Award money already awarded may require full or partial refunding to the IFEA Treasurer.
- If the project is abandoned or there is a significant change in the aim and /or protocol of the original Award winning project , the IFEA Secretary\* must be advised as soon as possible and no later than 3 months after abandonment, explaining the circumstances. The IFEA Board of Directors will decide whether the Award money already allocated will require full or partial refunding to the IFEA Treasurer.
- If the work is published in any form or presented at a scientific meeting, it should include the following statement of acknowledgement: ***"This work was supported by an International Federation of Endodontic Associations (IFEA) Jean-Marie Laurichesse Research Award".***

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